

Annual Report 2021/22

Barwon Coast Committee of Management Inc.

THE YEAR IN REVIEW

OUR LAND

We protect and enhance

19 kms

of coastal Crown land from Collendina to 13th Beach and Breamlea coastal reserve.



REVENUE

\$9.3m all of which is reinvested into the coastal reserve

74% was generated by our caravan park guests. \$1.3m was the one-off recognition of the takeover of Breamlea assets.



OUR TEAM

67 staff (46.8 full time equivalent)

23 casual / 29 full time / 15 part time
18 new team members / 7 ceased employment

55% female
45% male
0 self-described



6.4 years average length of service
49.5 average age

COMMUNITY INVOLVEMENT

340 community members engaged at community events

1983 responses to community surveys on Barwon Coast projects

1240 community members received new quarterly Barwon Coast Community Newsletter

420 students from **12 schools** attended environmental education programs.

12000+ followers and **300,000+ reach** on **8 social media accounts** across **4 brands**

2 new websites developed –
www.barwonheadscaravanpark.com.au
and www.breamleacaravanpark.com.au

CARING FOR DJA WITH THE WADAWURRUNG PEOPLE

'Warri' artwork

commissioned to celebrate and explain Barwon Coast's relationship with the Wadawurrung People

Over 5500 views
of the Warri Promotional Video

Kurrak Playground launched at Ocean Grove Main Beach celebrating Wadawurrung Culture and seasons

10 monthly planning meetings with Wadawurrug Traditional Owners Aboriginal Corporation (WTOAC)

1 Cultural Heritage
Management Plan completed

600+ years – the age of shell middens on our land

COMMERCIAL LEASES AND LICENCES

32 leases & licences

issued to **community clubs, commercial venues, surf schools** and other activity providers

NATURAL RESOURCE PROTECTION

6604 hrs

maintaining our open spaces



1197 hrs managing pest plants and pest animals

2 successful fledglings of the endangered hooded plover

Dune protection works including brush matting and **over 700 metres** of new fencing installed at Bancoora Beach.

ACCOMMODATION SERVICES

\$9.1m

value of buildings and infrastructure



Riverview, Barwon Heads and Breamlea:

607 Twelve Month Permits

30 accommodation units

445 casual camp sites

Riverside:

228 unpowered sites open for summer on the spit between Ocean Grove Main Beach and the beautiful Barwon River

150,000+

visitor nights accommodated

841 customers surveyed for feedback on accommodation services

OPEN SPACE AND FACILITY MANAGEMENT

\$12.4m of Coastal Reserves Buildings and Infrastructure

410 bins emptied

26650 times per year, containing **3331** cubic metres of waste

2575 hours

keeping our beaches and reserve facilities clean

12 amenity blocks cleaned and maintained

7 playgrounds / **12** public bbqs

2 boat ramps and **2** jetties

32 picnic tables / **8** Outdoor Showers

1200 metres

of coastal fencing renewed

800 metres

of coastal trail renewed



#Changes in the manual collection of beach bins occurred in Nov 2021, with 204lt bins now provided at most beach access points and emptied by our waste contractor, and \$20+k plus saving on plastic bin liners, this has resulted in a significant reduction in injuries to staff and an increase in litter collected. New waste collection stations are planned for 2022/23 at key nodes.

LOCAL PORT OPERATIONS

2 jetties

Navigation aids & moorings to support safe boating

SEMP 3 yearly update completed.

(Safety and Environment Management Plan)

Condition **audits completed** on Jetties and Navigational Aids

Grants received to **upgrade Ozone Jetty** and **Main Jetty**

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This is Wadawurrung Country

We acknowledge the Wadawurrung People as the Traditional Owners of the land, waters, seas and skies of Ocean Grove, Barwon Heads, 13th Beach and Breamlea. We honour and say Nyatne (Thank-you) to Elders past, present and future whose ancestors, for thousands of years, have cared for this part of Dja (Country).

We are committed as an organisation to meaningfully working together with Traditional Owners to make Wadawurrung and Country strong.



Front Cover:

Photographer: Brendan Waites
Looking towards Barwon Heads Bluff from Lower Grants lookout.

Above: Barwon Heads Caravan Park at Sunset

CHAIR AND CEO'S REPORT

The 2022 financial year was another extraordinarily challenging period for Barwon Coast due to COVID 19 shutdowns, coupled with a major storm event that closed the Barwon Heads Caravan Park for many weeks, just as it was about to open from lockdown for the 2021 Melbourne Cup long weekend.

Barwon Coast maintains its financial viability through the operation of our three highly successful accommodation parks: Barwon Heads Caravan Park, Riverview Family Caravan Parks, and seasonal Riverside Camp Ground. Income generated from the parks and leases and licences funds all of Barwon Coast's coastal management operations.

Regardless we successfully completed several major projects as well as maintained high quality services to the coast and its many users.

Our responsibilities were added to in April 2022 when we acquired management responsibility for the Breamlea foreshore reserves, as well as the Breamlea Caravan Park, from the City of Greater Geelong (CoGG). The Committee, management and staff team are excited by this new opportunity and believe the local community is also pleased with the start Barwon Coast has made in managing this special place on the coast.

Astute and prudent financial management by the senior management team, under the experienced guidance from the Committee of Management, enabled us to fulfil our obligations to the local community and importantly the people of Victoria, for whom we ultimately manage the Barwon Coast.

During the 2022 financial year, Barwon Coast provided:

- A strong and ongoing partnership with the Wadawurrung Traditional Owners Aboriginal Corporation (WTOAC);
- A strong natural resource program, driven by the need for flora, fauna and habitat protection including invasive pest controls;
- A responsive high level of service to visitor facility provision and maintenance of access paths, car parks, toilets, rubbish removal, signage, provision of doggie bags and other services;
- High quality and affordable accommodation across our caravan parks;
- The continued provision of professional lifesaving services at 'RAAFS' beach on the Ocean Grove Spit every day of the peak holiday period, and additional personnel at Ocean Grove Main Beach (OGMB) in partnership with CoGG.

Highlights and achievements of the year:

Karrak Playground: Thanks to state government funding auspiced through local MP Lisa Neville we partnered with WTOAC in the construction of a new playground at OGMB. The playground depicts the six seasons of the Waduwurrung, providing information on the special values the area has for them.

'Warri' by BJ O'Toole: Local Wadawurrung man Billy Jay O'Toole was engaged to create a very special artwork 'Warri' to depict Barwon Coast on Wadawurrung land. The full story can be found on page 19.

New Infrastructure: New beach accesses especially at OGMB, including new public terracing, and new amenity blocks at our caravan parks are some of the highlights that are detailed in this report.

Ocean Grove Surf Life Saving Club Lease: The 21 year lease for the Ocean Grove Surf Life Saving Club facility was finalised and Barwon Coast looks forward to working with the Club to maximise the utility and enjoyment by the community of this wonderful facility, as well as partnering in education initiatives to help better protect the coast.

Key challenges ahead include:

- The enormous increase in visitation numbers which is placing ever greater pressure on the natural and built environments.
- The increasing demand for camping, caravanning and accommodation, especially during the peak period, and ensuring equity of access.
- Adapting to a changing climate such as storm surge events, which continue to provide challenges to the protection of our dunes and the maintenance of infrastructure, in particular beach accesses and coastal protective assets.

Barwon Coast will meet these challenges through:

- Maintaining our high level of genuine engagement with the community, users and stakeholders in all major projects.
- Developing detailed Precinct Master Plans during the next reporting period, with Accommodation Services a priority.
- Reviewing trends and improve our accommodation offerings, and seek online marketing opportunities to ensure the prosperity of our lifeblood income from the caravan parks.

Continued over the page

CHAIR AND CEO'S REPORT CONTINUED

Acknowledgements:

Firstly, we acknowledge the fine work of all our staff team across Coastal Operations and Caravan Park businesses, and the leadership of the senior Barwon Coast management: Robbie Cullen, Manager Finance; Paul Gangell, General Manager Operations; Maddie Glynn, Manager Community Liaison & Education; Kate Wynn, Manager Marketing & Engagement; Kevin Johnson, Manager Projects; Stephanie Davey, Human Resources Manager; Caravan Park Managers: Jon Paskas & Trina Kerans at Barwon Heads Caravan Park; Ben Mills at Riverview Family Caravan Park and Daniel Payne as Accommodation Services Manager across all 3 parks.

Secondly, we acknowledge all Committee of Management members for providing high level decision making and experienced leadership in an increasingly time-consuming, demanding and ever more accountable public administration environment.

Finally, and importantly, we acknowledge our community partners who work with Barwon Coast to provide real and enduring outcomes for the greater community.



Chair: **Sandra Gatehouse**

CEO: **Gary McPike**

Barwon Coast Committee of Management Inc. complies with the requirements of Divisions 2 & 3 of Part 5 of the *Public Administration Act 2004* with the exception of paragraph 81(1)(k).



This was the third financial year impacted by the COVID-19 pandemic – particularly in the first four months of the reporting period. Over this time the priority was to keep our staff and visitors as safe and healthy as possible. With COVID-19 restrictions easing towards the end of 2021, we were thrilled to welcome visitors from near and far back to our beautiful coastal reserves

Revenues generated by our accommodation exceeded the level achieved in 2019 for the first time. This was despite the provision of \$357k in credits to our Twelve-Month Permit holders who were unable to use their caravan sites for a portion of the year.

Barwon Coast maintained the employment of all permanent staff and followed the Victorian Public Sector Industrial Relations framework in relation to managing the COVID-19 pandemic. Our team carefully controlled costs over the period, with the majority of capital projects placed on hold through most of the year, and re-commencing

towards the end of the year as vaccination rates increased and COVID restrictions eased.

Our cash position at end of year was similar to the prior year, with a relatively strong closing cash position of \$5.9m. However, Barwon Coast's central role of maintaining parks and coastline within our region has meant the majority of our ordinary expenditure continued throughout the reporting period. This cash will be necessary for us to continue to achieve our objectives given Barwon Coast will need to catch up on our capital programme which was largely paused for more than a year. In addition to the replacement of ageing infrastructure in certain precincts, over coming years our capital programme will include a number of critical projects as mandated by our Coastal and Marine Management Plan (approved Dec. 2021) and our Precinct Master Plans (once they are completed).

Image: The pier courtyard of our Photo Competition

FINANCIAL OVERVIEW

Surplus from continuing operations \$1.4m

Barwon Coast produced a surplus from continuing operations (ie accounting profit) in the financial year of \$1.421 million. This is primarily attributable to the assets in the Breamlea coastal reserves (including Breamlea Caravan Park) which were brought onto the Barwon Coast's balance sheet (with a corresponding revenue item) at the time of takeover (1st April 2022) with a book value of \$1.359m.

Revenue from the operation of caravan parks managed by Barwon Coast came to \$6.86m – exceeding the previous record level of \$6.28m set in 2019. This growth was primarily due to strong casual camping occupancy levels through summer and autumn.

Expenses, however, also reached record levels (increasing by \$1.1m as compared to the previous financial year). This has included catch-up of maintenance costs, which were reduced during the pandemic to temporarily preserve cash. The last few years have brought a dramatic increase to permanent occupancy levels our catchment area, particularly in Ocean Grove, which has resulted in increased utilisation of our beaches and coastal assets.

As a result, our highest expense growth has been in maintenance of foreshore reserves.

74% of total revenues was generated by visitors to our caravan parks and campground

Approximately \$6.86m of our revenue (74%), was generated by visitors to the Barwon Heads Caravan Park, the Riverview Family Caravan Park, the Riverside Campground along the Barwon River in Ocean Grove and the Breamlea Caravan Park (from takeover date 1st April 2022).

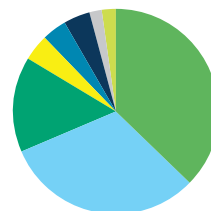
\$398k of capital grant revenue was recognised in this financial year – on the completion of the Hodgson St ramp, Ocean Grove Main Beach ramp and Kurrak Playground.

New assets \$1.43 million

New assets to the value of \$1.43 million were purchased during the reporting period. See the accompanying report for discussion of larger projects completed. While this expenditure is in line with the historical average, it represents a significant increase on the \$0.42m spent in the previous financial year, (at which time we were preserving cash due to the uncertainty of the COVID-19 pandemic).

Revenue

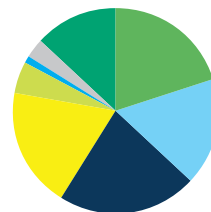
Barwon Heads Caravan Park	\$ 3,459,521	37%
Riverview Family Caravan Park	\$ 2,892,001	31%
Recognition of Breamlea assets on takeover	\$ 1,358,600	15%
Capital Grants	\$ 398,000	4%
Riverside camping	\$ 397,242	4%
Foreshore leases, licences and permits	\$ 411,377	4%
Other income	\$ 216,068	2%
Grants & Appropriations – operating	\$ 205,310	2%



TOTAL
\$9,338,119

Operating Expenses

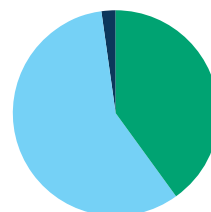
Barwon Heads Caravan Park	\$ 1,594,324	20%
Riverview Family Caravan Park & Riverside Camp Ground	\$ 1,347,948	17%
Foreshore Reserves	\$ 1,719,653	22%
Administration and centralised services	\$ 1,516,181	19%
Community support & natural resources planning	\$ 392,609	5%
Local Port of Barwon Heads	\$ 50,377	1%
Other	\$ 253,209	3%
Depreciation & other	\$ 1,042,370	13%



TOTAL
\$7,916,671

Fixed Assets

Caravan Park Buildings and Infrastructure	\$ 9,070,320	40%
Coastal Reserves Buildings and Infrastructure	\$ 13,222,437	58%
Vehicles and Equipment	\$ 451,006	2%



TOTAL
\$22,743,763

ABOUT THE BARWON COAST COMMITTEE OF MANAGEMENT INC

WHO WE ARE:



The Barwon Coast Committee of Management (Barwon Coast) is appointed as the marine and coastal Crown land manager by the Minister for Environment and Climate Action under the *Crown Land (Reserves) Act 1978*.

The coastal Crown land is 19kms on the southern Bellarine Peninsula including beaches and foreshores around Ocean Grove, Barwon Heads, Thirteenth Beach and Breamlea.

Barwon Coast has the charter to protect and enhance the reserves' natural environment and provide opportunities for residents and visitors to enjoy the area.

Operations include management of the caravan parks (Barwon Heads Caravan Park, Riverview Family Caravan Park, Riverside Campground and Breamlea Caravan Park), Foreshores of Ocean Grove, Barwon Heads and Breamlea, the management of the Port of Barwon Heads as well as provision of various commercial leases and licences.

All revenue raised is reinvested to care for the natural environment and to provide facilities and infrastructure along the coast for use and enjoyment by all.

WHAT WE DO:

Natural resource protection:

We care for and protect the local coastal and marine environments including native plants and wildlife.

We provide coastal amenity and access for all through the sustainable development and maintenance of facilities and infrastructure.

Make Wadawurrung Culture and Country strong:

Guided by the Wadawurrung Traditional Owners Aboriginal Corporation we celebrate and protect cultural heritage and support the achievement of their Country Plan's vision.

Commercial leases and licences:

We work with coastal business operators and leaseholders to provide services for the local community and visitors.

Local Port operations:

We support safe boating practices through management of the Local Port of Barwon Heads.

Accommodation services:

We provide access to the coast and support local tourism through the operation of three caravan parks and a seasonal campground.

Community involvement:

We work with our local communities and partner organisations to care for the coast. Our education program shares coastal conservation knowledge to empower the next generation.

INTRODUCING BREAMLEA AND BANCOORA:



On 1st April 2022 Barwon Coast took responsibility for the coastal Crown land reserves of Breamlea and Bancoora. This means that Barwon Coast now have continuous responsibility along the coast from 7W at Collendina, to the east side of Thompson Creek beyond the Breamlea township (with the exception of a small stretch of coast adjoining the Black Rock treatment plant). Breamlea/Bancoora is an important and largely unspoiled stretch of coast which supports a diverse ecology adjoining the wetlands of Thompson Creek.



The Crown land at Breamlea includes the Breamlea Caravan Park and Breamlea General Store and Licensed Post Office. It is expected that collectively these businesses will return a small cash surplus in year one, and that with considerable initial investment from Barwon Coast they will provide a financial return in the longer term. Most importantly, it has been recognised that through our expertise in coastal management we will be able to enhance the natural environment values of Breamlea.

ABOUT THE BARWON COAST COMMITTEE OF MANAGEMENT INC continued...

HOW WE FINANCED OUR OPERATIONS

Barwon Coast generates funds from the direct and indirect operation of activities that occur on the reserve including:

- Operation of caravan and camping parks
- Leases
- Licences
- Permits

WHO WE PARTNER WITH:

Barwon Coast partners with a number of Traditional Owners, the local community, and stakeholders including:

- Wadawurrung Traditional Owners Aboriginal Corporation
- Local environmental volunteer groups
- Local community members and visitors to the coast
- Aboriginal Victoria
- Department of Environment, Land, Water & Planning

- Department of Economic Development, Jobs, Transport and Resources
- Transport Safety Victoria – Maritime safety
- Victoria Police
- Parks Victoria
- City of Greater Geelong
- Corangamite Catchment Management Authority
- Bellarine Catchment Network
- Coastcare Victoria
- BirdLife Australia
- Zoos Victoria Marine Response Unit
- Victorian Fisheries Authority

BARWON COAST AREA OF JURISDICTION

Barwon Coast uses precincts to divide the Reserves into seven management areas, these include six distinct landscape precincts and accommodation services as the principal commercial activity.

Accommodation Services

- Barwon Heads Caravan Park
- Riverside Campground
- Riverview Family Caravan Park
- Breamlea Caravan Park

Area of Jurisdiction



RELEVANT LEGISLATION

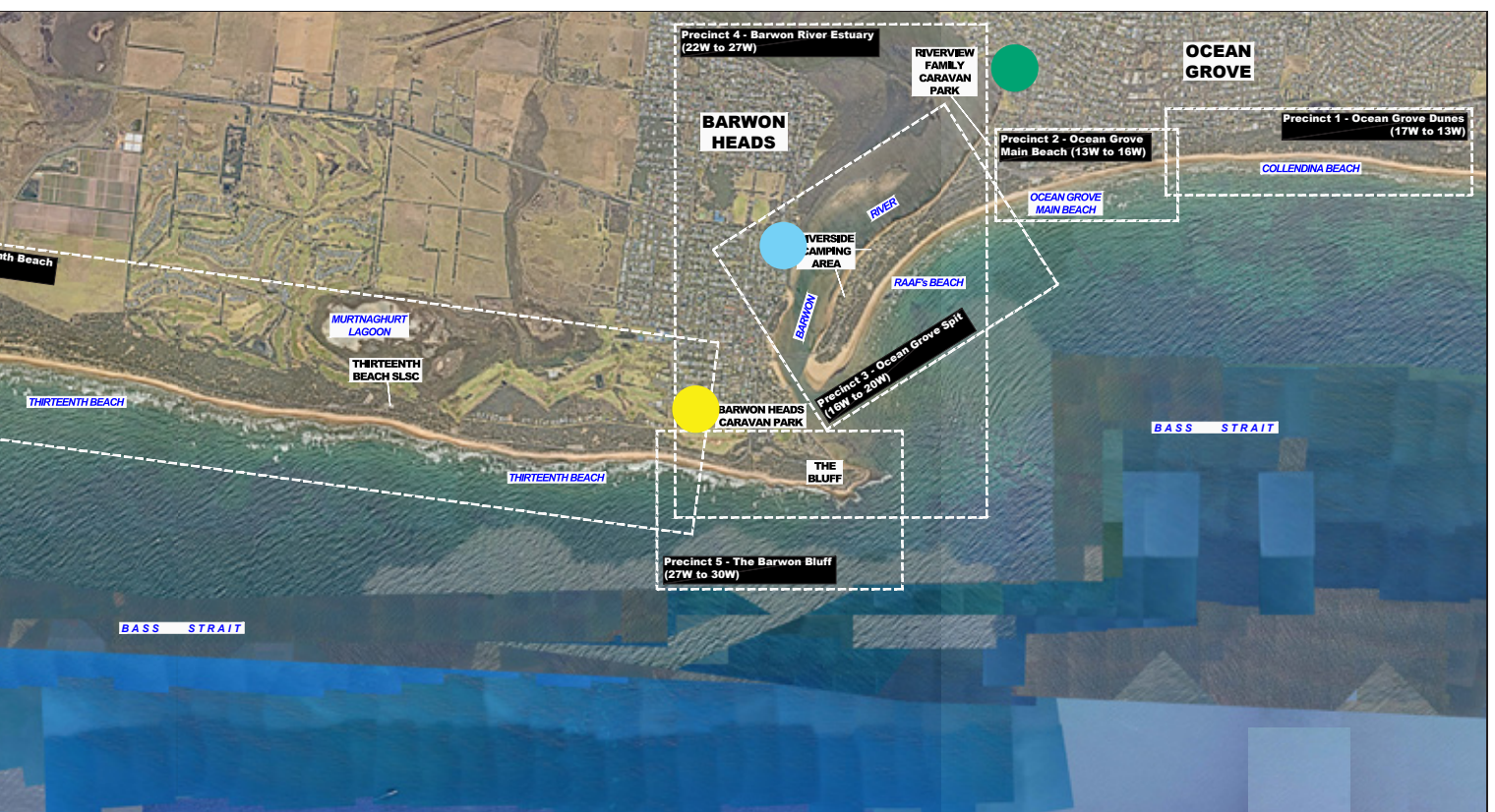
The *Crown Land (Reserves) Act 1978* enables Barwon Coast to manage, improve, maintain and control the land for the purposes for which it is reserved.

Barwon Coast is responsible for the implementation of a range of government legislation and policies including:

- *Marine and Coastal Act 2018*
- *Flora and Fauna Guarantee Act 1988*
- *Wildlife Act 1975*
- *Environment Protection Act 1970*,
- *Planning and Environment Act 1987*
- *Occupational Health and Safety Act 2004*
- *Marine and Coastal Policy 2020*
- *Siting and Design Guidelines for Structures on the Victorian coast, (May 2020).*

Barwon Coast has a 5-year management agreement with Department of Transport for the Local Port of Barwon Heads. Barwon Coast is appointed as waterway manager, empowered under the *Port Management Act 1995* and under the *Marine Safety Act 2010*.

The responsible Victorian Minister for the reporting period is: the Hon. Lily D'Ambrosio MP, Minister for Energy, Environment, and Climate Change.



THE COMMITTEE MEMBERS AND MANAGEMENT TEAM

Under the *Crown Land (Reserves) Act 1978*, the Minister for Energy, Environment & Climate Change appoints committee members for a term of up to three years. Committee members operate in a voluntary capacity, meeting monthly to oversee and provide direction to the CEO.

The Committee also forms sub-committees when required. During the reporting period the following were in place; an Audit Sub-Committee, a People and Culture Sub-Committee, a Business Development & Continuity Sub-Committee, and a Culture & Heritage Sub-Committee.

COMMITTEE MEMBERS

Committee members throughout the year and at the date of this report are:



PHIL EMERY, CHAIR (JULY TO NOVEMBER)
Qualifications: B.Sc, Dip. Ed.
Experience: During his professional career, Phil has been appointed to a wide range of challenging positions in science and technology education, and has served as General Manager and CEO for a range of local and overseas companies. Phil is also President of Ocean Grove’s Shell Road Pavilion Board of Management, a member of the Barwon Health Human Research Ethics Committee (HREC), and the founder / Grand Master of Ocean Grove Harriers Running club since 1985.
Special Responsibilities: Chairman
Sub Committees: People Culture & Remuneration (Chair); Audit (ex-officio), Culture & Heritage (ex officio).



SANDRA GATEHOUSE DEPUTY CHAIR (JULY TO NOVEMBER) – CHAIR (DECEMBER TO JUNE)
Qualifications: B Jurisprudence. LLB Monash
Experience: Sandra is a lawyer by training with a diverse range of management and legal experience in public sector governance and communications. She has demonstrated capacity in risk management, contracting, strategic planning and stakeholder management and is an active participant in community affairs.
Special Responsibilities: Sub-committees: Audit, Business Development & Continuity (chair), Culture & Heritage.

Committee Attendance

During the financial year, 11 normal meetings and five audit sub-committee meetings were held. Attendances by each committee member were as follows:

	Committee Meetings	Audit Sub-Committee
Members	Attend/ Eligible to Attend	Attend/ Eligible to Attend
Phil Emery	8/11	4/5
Sandy Gatehouse	11/11	5/5
Meredith Blackstock	11/11	N/A
Ben Carter	11/11	5/5
Shelly Fanning	10/11	N/A
Peter Farrell	10/11	5/5
Fiona Murray	9/11	N/A
Peter Rankin	10/11	5/5



PETER RANKIN, CHAIR OF AUDIT-SUB COMMITTEE
Qualifications: CPA, BBus
Experience: Peter has extensive experience in accounting and business advisory with over 30 years in public practice as an accountant, CEO & business advisor.
Community Involvement: Director of Geelong Community Care Chemist; Treasurer of Falls Creek Chamber of Commerce.
Special Responsibilities: Sub-Committees: Audit; Business Development & Continuity.

**MEREDITH BLACKSTOCK, MEMBER**

Qualifications: Grad. Dip. Erg., MBA, GAICD

Experience: Meredith is a highly experienced human resources professional and a graduate of the Australian Institute of Company Directors,

who has held a number of positions in large national and international companies across the manufacturing, distribution and maritime industries. Since 2015 Meredith has been a Director of the Western Community Legal Centre (T/A Westjustice).

Special Responsibilities: Sub-committees: Culture & Heritage (chair), People Culture & Remuneration.

**BEN CARTER, MEMBER**

Qualifications: BEng(EnvEng)(Hons), Dip Proj Mgt, GAICD, MAICD

Experience: Ben is a qualified environmental engineer and a graduate of the Australian Institute of Company

Directors with approximately 20 years professional experience in organisations including Melbourne Water, Barwon Water and the Transport Accident Commission (TAC). He currently holds the position of General Manager, Corporate Services and Residential Independence Pty Ltd at the TAC.

Special Responsibilities: Sub-Committees: Audit.

**SHELLY FANNING, MEMBER**

Qualifications: Planner and Legal Practitioner – LL.M/LL.B(Hons)/ BEnvPlan MPIA

Experience: Shelly is Managing Director of Coastal Planning and sessional

lecturer at Deakin University's (School of Architecture and Built Environment). Shelly's areas of expertise are strategic / statutory land use planning and litigation. Her extensive experience has provided her with a broad understanding of land use practices in both the public and private sector. Shelly was a resident of Barwon Heads for six years and currently resides along the Great Ocean Road. She is passionate about caring for the coastal environment.

Special Responsibilities: Sub-Committees: Business Development & Continuity.

**PETER FARRELL, MEMBER**

Qualifications: M Forest Sci, B Forest Sci (Hons), Dip Forestry (Creswick)

Experience: Peter worked in natural resource management for his entire career, mostly in North East Victoria here

he was the Regional Director responsible for the delivery of public land, forest and fire management, and environmental programs. Since retiring Peter has served on the boards of the North East Catchment Management Authority and Goulburn Valley Water, bringing skills in strategic planning, corporate governance and community engagement. Peter is also Treasurer of Community Garden Ocean Grove.

Special Responsibilities: Sub-Committees: Audit.

**FIONA MURRAY, MEMBER**

Qualifications: BA LLB, GDLP

Experience: Fiona is a qualified lawyer with demonstrated expertise across land acquisition, retail development, property management and divestment. Fiona has

held senior roles at Shell, Viva Energy and Wesfarmers and is passionate about sustainable land management and property development.

Special Responsibilities: Sub-Committees: People, Culture and Remuneration.

MANAGEMENT TEAM

The Barwon Coast management team during the reporting period consisted of:



GARY MCPIKE, GENERAL MANAGER AND CHIEF EXECUTIVE OFFICER

Experience and Expertise: Gary has 19 years' experience in all aspects of coastal Crown land management including involvement in State policy

development. Gary was Executive Officer for Otway Coast Committee of Management from 2002 to 2015 and for the last five years has worked as General Manager and CEO at Barwon Coast. Prior to his career in coastal management Gary was a successful business proprietor for 16 years and a major event organiser, being a founding member of the Apollo Bay Music Festival and serving as its President for seven years until 2002. Gary places a high value on the importance of community and during his 30 years as a resident of Apollo Bay was President of the Rotary Club of Apollo Bay Otways, President of the Apollo Bay Youth Club Inc. and the Apollo Bay Community Website Inc. as well a member of the Apollo Bay Aquatic Centre Inc. Committee. He was also Chairman of the Apollo Bay Community Bank Board for seven years.

Special Responsibilities: Attending Audit Sub-Committee, Culture & Heritage Sub-Committee, People, Culture & Remuneration Sub-Committee, Business Development & Continuity Sub-Committee; and the development of the risk management framework, policy and plan.



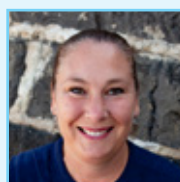
ROBBIE CULLEN, FINANCE MANAGER

Qualifications: BCom, GradDipCA

Experience: Robbie commenced his career at KPMG Melbourne, providing financial statement audit services to a range from ASX 100 to smaller clients.

Robbie has held commercial leadership roles across Victoria and Auckland, including supporting three multi-national retail/hospitality businesses during periods of significant growth. His previous roles have included responsibility for finance, supply chain, IT and sustainability.

Special Responsibilities: Attending and administering the Audit Sub-Committee. Attending Business Development & Continuity Sub-Committee and the People, Culture & Remuneration Sub-Committee.



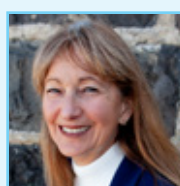
STEPHANIE DAVEY, HUMAN RESOURCES MANAGER

Qualifications: BSc (Hons), Post Grad Cert HR Mgmt, MAHRI

Experience: Stephanie has over 17 years of experience as an HR professional

working across various sectors. Stephanie has a passion for providing HR solutions in the areas of legislative compliance, strategic HR planning and team engagement and is particularly interested in adult learning and development principles. Stephanie is certified in Mental Health First Aid, holds a Certificate IV in Training and Assessment and completed the Leaders for Geelong program in June 2022.

Special Responsibilities: Attending the People, Culture & Remuneration Sub-Committee, Audit Sub-Committee, Implementing the Risk Management framework.



MADDIE GLYNN, COMMUNITY LIAISON & EDUCATION MANAGER

Qualifications: Advanced Diploma Conservation Land Management, Training and Assessment Certificate IV

Experience: Maddie has extensive

experience in natural resource management, fisheries and wildlife, emergency management, coastal planning and policy, and environmental education.

Special Responsibilities: Attending Cultural and Heritage sub-committee, CCMA Community Engagement Network, CoGG Biodiversity Working Group, Barwon Coast representative for numerous community groups.

In spare time assists wildlife in need and representative on the CoGG Rural and Peri Urban Advisory Committee.



PAUL GANGELL, COASTAL OPERATIONS MANAGER

Qualifications: Advanced Diploma in Management, Certificate in Horticulture, National Certificate in Parks Management and Prince 2

Project Management Certification.

Experience: Paul has over 30 years of experience in operations management, particularly in the development of coastal public reserves for state and local governments. With a strong background in horticulture, project management and asset management, Paul has delivered nationally award winning projects whilst also developing service delivery plans that have been internationally recognised. This includes the prestigious green flag award at the City of Greater Bendigo where he was recently Manager of Parks and Open Space.

Special Responsibilities: Management representative Barwon Coast OHS Committee.

**KEVIN JOHNSON, PROJECTS MANAGER**

Qualifications: BArch, MTeach

Experience: As a registered Architect for 35 years working both in the government and private sectors, and a recently registered teacher, Kevin brings an

eclectic mix of skills to Barwon Coast. His 10 years of work (part-time) with Barwon Coast in coastal projects, together with his professional practice as an Architect in a Geelong-based firm, has provided Barwon Coast with a broad knowledge and skill base in the delivery of coastal projects. He is also a practicing Teacher (part-time) and assists in the delivery of the Barwon Coast Education Program.

**DANIEL PAYNE, ACCOMMODATION SERVICES MANAGER – RESIGNED APRIL 2022**

Qualifications: Advanced Diploma Hospitality Management

Experience: Daniel has more than

20 years' experience in the hospitality and tourism industry. After an early career working in boutique pubs and restaurants, Daniel moved into the accommodation sector and has successfully managed golf resorts, boutique regional hotels, large corporate CBD hotels and high volume conferencing venues. He has a deep understanding of the accommodation sector and its importance within the overarching tourism and visitor economy.

Special Responsibilities: Attending Business Development & Continuity Sub-Committee.

**ADRIAN CONNAN, ACCOMMODATION SERVICES MANAGER – COMMENCED JULY 2022**

Qualifications: B.Bus (Administration)

Experience: Adrian has a hospitality, property management and financial

management background and 20 years senior management experience in high quality resort and residential conference environments with Deakin University and The Salvation Army. Adrian has a deep understanding of hospitality service operations and the systems, frameworks and models that foster good performance and results. Adrian is an Ocean Grove resident and a frequent user of the tracks, trails and coastline Barwon Coast care for.

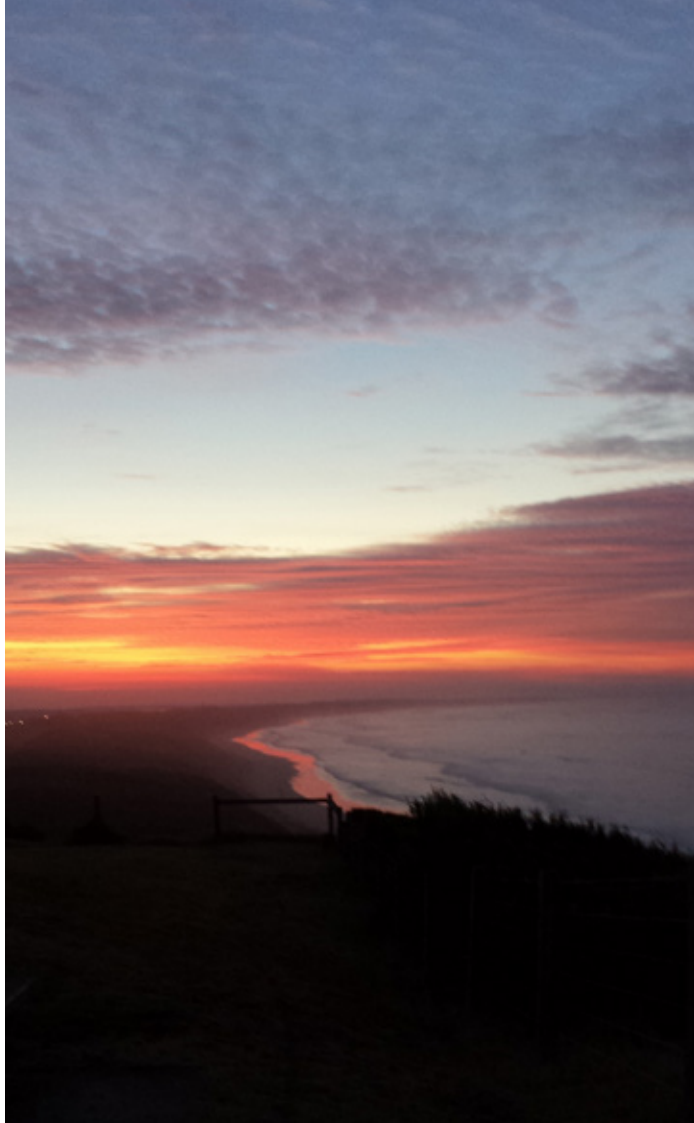
**KATE WYNN, COMMUNICATIONS AND ENGAGEMENT MANAGER**

Qualifications: B.Sc, B.Biol Sci (Hons), Grad Cert BA

Experience: Kate has over 20 years' experience in connecting communities

within the natural resource management sector. Her work has focussed on communications, community and stakeholder engagement, tourism marketing and coastal and marine science programs. Kate has successfully undertaken roles in tourism accommodation promotions, marine park planning, citizen science program development and management, water quality policy and natural resource management projects.

Special Responsibilities: Attending Business Development & Continuity Sub-Committee



OUR TEAM

During the reporting period our focus has been training and professional development to ensure our team have the right skills and knowledge to deliver the Coastal Marine Management Plan (CMMP).

During the 2021/22 Financial Year 18 team members joined Barwon Coast and seven left the organisation. The top two reasons for departures were professional development / career advancement and higher wages. Organisational staff turnover was 7.46%. Four people participated in internal secondments and seven team members received higher duty allowances. There were two newly created part time roles: Geospatial Services Officer (including Port Management) and Workplace Health and Safety Officer.

The Barwon Coast Enterprise Agreement 2022 was negotiated resulting in improved pay and conditions for the Barwon Coast team. A number of paid leave entitlements were added to the Agreement including Parental leave, Cultural and Ceremonial Leave, Family Violence leave and Gender Transition leave. Workplace Classifications were further defined and expanded to promote professional development and to recognise different skills, experience and knowledge within our work teams. Salaries were increased with the removal of annualised salary arrangements and reintroduction of paid penalty rates for weekend work.

As a result of the newly approved Enterprise Agreement the suite of Barwon Coast Workplace policies and procedures were reviewed and updated.

In reference to the People Matters Survey results in 2021, Training and Development was a focus during the year. The 2022 People Matters Survey results showed a 19%

increase in employee satisfaction relating to how Learning and Development needs have been addressed in the last 12 months. Team Leaders and Caravan Park Managers participated in a Leadership Development program, led by local facilitators, to build their skills and further strengthen their capability relating to the leadership of their team. The feedback from the participants was positive with many wanting more leadership development opportunities.

Our team participated in the following training:

- Mental Health First Aid
- Return to Work Coordinator
- Cultural Heritage Awareness Induction
- CMMP Training
- Leadership Development program
- Crown Land Management Training
- First Aid Training
- Clinical Cleaning in Hospitality
- Fire Safety Training and Emergency Control
- HSR Training
- Back Care and Working In Hot Weather
- Agricultural Chemical Users Permit training
- Trim and Cut Felled Trees
- Front End Loader



Above: Staff Training at the Barwon Heads Bluff

WORKPLACE HEALTH AND SAFETY

There were 40 incidents reported. These incidents included incidents involving a vehicle (seven), near misses (11), theft and property damage (two), minor injuries not requiring first aid (13), and injuries requiring first aid or medical treatment (seven) – including two lost time injuries. Two incidents were notifiable to WorkSafe. Our Workcover premium rate is 2.50% compared to the weighted industry rate of 1.74% (accommodation classification). There were three claims for workers compensation. 184 days were lost to injury (including along term back injury from FY2018). The Lost Time Injury Frequency Rate was 22.25 per 100 hours. Two appropriately trained team members support the return to work of injured workers. Early intervention and support, proactive return to work planning (including modified or alternative duties), a team approach involving treating medical practitioners, supervisors and team members, enables safe and sustainable return to work with the goal of returning to pre-injury capacity as soon as is reasonably possible. Further workplace safety training, the appointment of a Workplace Health and Safety Officer and a review

of all workplace health and safety documentation and procedures commenced in the reporting period with the goal of reducing our workplace incidents and injuries. The Barwon Coast Gender Equality Action plan was created and reflects Barwon Coast's commitment to improving gender equity within our workplace and community. The action plan includes a range of strategies and measures to improve gender equality and diversity across our organisation. The plan recognises that gender inequality may be compounded by other forms of disadvantage or discrimination based on Aboriginality, age, disability, ethnicity, gender identity, race, religion, sexual orientation and other attributes. Barwon Coast's Gender Equality Action plan was approved by the Commission for Gender Equality in the public sector as meeting the requirements of the *Gender Equality Act 2020 (Vic)*. There were no complaints of sexual harassment in the workplace.

The Barwon Coast Mission (purpose) statement and values were finalised following team consultation.

Our Mission (Purpose)

We care for Country respectfully, preserving the coast for people to connect, understand, and protect whilst enjoying the unique natural environment. **#We Care For The Coast**

Our Values

We CARE

Commitment | We work towards shared goals

Authenticity | We act with integrity. We are knowledgeable, genuine and trustworthy

Respect | We are inclusive and we recognise everyone's contribution

Excellence | We take pride in a job well done

PLANNING

COASTAL AND MARINE MANAGEMENT PLAN

The *Marine and Coastal Act 2018* requires the development of a Coastal and Marine Management Plan 2020-25 (CMMP) that:

- Sets out the land management requirements for the area;
- Includes an implementation plan with a 5 year action program;
- Is consistent with the Marine and Coastal Policy 2020 and Marine and Coastal Strategy 2022.

The objectives and strategies of the Marine and Coastal Policy 2020 and the Marine and Coastal Strategy 2022 underpin the strategic directions that are to be outlined in a Coastal and Marine Management Plan (CMMP).

Barwon Coast's CMMP, was approved by the Minister for Energy, Environment and Climate Change on 12 December 2021. It guides planning and operations for the future setting the vision, ten-year objectives, priority actions and outcomes for the next five years.

Barwon Coast's Community and stakeholder views, together with legislative and policy directions, have informed the planning process to create a sustainable plan, for the future use of the Barwon Coast area.

In line with these inputs, this CMMP has a focus on:

- Recognising the rights, aspirations and knowledge of Traditional Owners
- Increasing community, Traditional Owner and stakeholder participation in coastal and marine management
- Meeting the demands of increased visitation due to population growth
- Planning for the increasing effects of climate change;
- Programs to care for, rehabilitate and protect natural habitats and biodiversity
- Ensuring an integrated approach to coastal and marine management in partnership with adjacent land and water management
- Ensuring Barwon Coast's financial viability.

CORPORATE PLAN

During the year we launched a new Corporate Plan template to capture our budget and strategic plan for the financial year. This was shared with all Barwon Coast team members, with CEO and Finance Manager meeting with each work group to present and discuss the plan. This has helped us to achieve improved alignment and sense of purpose across all areas of the organisation.



Above: Ocean Grove Main Beach Terraces

PRECINCT MASTER PLANS

Barwon Coast has divided the reserve into six distinct precincts (in addition to the accommodation services spaces). Each precinct has a distinct role in the region and is valued for different attributes and assets.

A priority of Barwon Coast is to develop individual Precinct Master Plans (PMPs). They are expected to provide detailed planning for use and development over a ten year period. The first PMP to be developed is for the caravan park/ camping areas and accommodation services.

The Accommodation Services PMP will be designed to:

- Guide detailed management of key cultural and environmental values in the caravan park and camping areas.
- Provide future directions on the types of accommodation that best supports Barwon Coast's coastal management responsibilities.
- Guide asset renewal priorities to ensure the visitor experience is maintained at a high standard.
- Ensure the infrastructure and accommodation services are adaptable to a changing climate and market trends.

The PMP process is underway with consultants Otium Planning Group supporting Barwon Coast in the process.

CARING FOR DJA (COUNTRY) WITH THE WADAWURRUNG PEOPLE

The Barwon Coast coastal reserves are on Wadawurrung Country.

The reporting period saw a strengthening of Barwon Coast's relationship with the Wadawurrung Traditional Owners Aboriginal Corporation (WTOAC). We established monthly planning meetings with a representative of WTOAC that underpin our work with the Wadawurrung. The planning meetings allow us to align our annual workplan with the vision and goals outlined in *Paleert Tjaara Dja, Let's Make Country Good Together 2020-2030*, the Wadawurrung Country Plan.

Warri

We commissioned Billy-Jay (BJ) O'Toole, a Wadawurrung man, to create a canvas artwork called 'Warri', meaning saltwater. Warri explains and celebrates in art the relationship between Barwon Coast and the Wadawurrung People. The artwork will be a reminder that Barwon Coast work together with the Wadawurrung People to care for the coast. A powerful video of BJ explaining Warri was shared online and has been viewed by over 5500 people to date.

'Warri' is on display in our administration office in Barwon Heads. Elements of the artwork and the stories it shares will also be seen across the coast through signage, education programs, murals and social media. This weaving of Wadawurrung Culture into aspects of our work is a strong symbol of our respect and ongoing commitment to working alongside the Wadawurrung People to care for Dja (Country).



Above: BJ O'Toole (Papul Art) Warri artist, 2022.



A key project was the development and launch of the Kurrak Playground at Ocean Grove Main Beach. The Kurrak (meaning sand) Playground explains and celebrates the six Wadawurrung seasons, integrates Wadawurrung art and cultural information and provides a new place for children to play and learn.

Other projects on which we worked with WTOAC this year included the development of a Community Engagement Plan for the renaming of the Ocean Grove Spit (for implementation in FY22-23) and Wadawurrung artwork and Language integrated into educational sand dune signage in FY22-23.

We acknowledge the generosity and wisdom of the Wadawurrung People in guiding this work and say Nyatne (Thank you) to the WTOAC for their advice and assistance.

Left and above left: Kurrak Playground at Ocean Grove Main Beach.

PROTECTING AND ENHANCING THE NATURAL ENVIRONMENT AND CULTURAL VALUES

The environmental activities of staff across Coastal Operations, Community Education and Engagement, and Caravan Park businesses at Barwon Coast are complemented by professional services as required to maximize our outcomes.

Partnerships with adjoining land managers and support of community volunteers help broaden the knowledge and inform the best practice methods, with programs focused on introduced plant, introduced animal control and wildlife protection. The programs are maintained to provide healthy habitat for flora and fauna for future generations



Above: Carpobrotus Rossii

Flora

The natural resource management team implements a continuing works program to address pest plant threats and protect vulnerable species observed throughout the dune system. The works program is supported through use of contractors.

The skills and alertness of Barwon Coast staff working in the field have improved our understanding of the diversity and abundance of plant species in the sand dune system. Pleasingly, staff observations recognise increasing abundance of orchid species which are indicators of a healthy environment.

Volunteer activity assists staff in planting activities and maintenance of planted areas.

Fauna

Barwon Coast staff are alert and responsive to the needs of wildlife across the coastal reserves.

The value of fauna is a focus to guide resource allocation and extending education outreach activity into the community. During 2021/22, key fauna protection and management activities included:

- Protecting the Hooded Plover, a threatened beach nesting bird. This resulted in monitoring and people management at six breeding sites. Excitingly two successful fledglings were captured and banded as part of a citizen science project in conjunction with Birdlife Australia.
- Continuing our remote camera program across the Reserves sand dunes, in order to build awareness of indigenous fauna and the presence and location of introduced species within the dune systems.



Above: Hooded Plover sheltering chicks

Pest plants

A persistent approach to managing woody and grass pest plants across the reserves is currently a key activity, with staff also remaining alert to new and emerging pests.

In performing pest plant management works, staff apply care in use of herbicides and manual removal activities, supported by skilled contractors.



Above: (Red Fox) *Vulpes vulpes*.

Pest animals

Barwon Coast operates an active pest animal control program with specific focus on the European Rabbit and Red Fox across the coastal Crown land reserves of Barwon Heads and Ocean Grove. Other introduced pest fauna that are recognised and targeted include cats and rats.

Staff have significant knowledge of the Reserve and of control methods utilising baiting, trapping and fumigation techniques for outcomes that improve the habitat values of the dunes.

Wildlife Support

- For this financial period the Barwon Coast team provided well-being support to in excess of 20 wildlife species. This included seals, penguins, dolphin, wallabies, possums and 2 white-faced storm petrels.
- Notable wildlife sightings included royal spoonbills, sooty oystercatchers, peregrine falcons, giant sunfish, veleva's and blue-bottle sea jellies..

Over the 21/22 financial year, our Natural Resources and Environment team performed:

880 hours managing
invasive plants along
our coastline.

557 hours protecting threatened
species including the Hooded
Plover along our coastline.

312 hours managing
invasive pest animals,
including feral cats,
foxes and rabbits.

Provided support to in excess of
20 wildlife species.
Species included seals, wallabies,
possums, snakes, and numerous birds
both terrestrial and marine.

over 250000
biodegradable dog poo bags
provided to the public annually

PUBLIC ACCESS, USE AND PROVISION OF FACILITIES

Managing public use and development of the coastal reserve land.

Infrastructure and facilities

Barwon Coast maintains a range of infrastructure and facilities for visitors including toilets, showers, playgrounds, BBQ areas, walking paths and car parks. With eleven public toilet blocks and well utilised playgrounds in Barwon Heads and Ocean Grove Main Beach, staff are kept busy meeting community expectations. Barwon Coast staff recorded **1415 hours** specifically maintaining this infrastructure.

Public open spaces

Barwon Coast also provides services to improve amenity for visitors to our beaches, walking tracks and other public open spaces. This service includes daily monitoring of beach cleanliness, picking up rubbish along the beaches and throughout the reserve, mowing, pruning and general grounds maintenance. **7572 hours** of this work was recorded by Barwon Coast staff during the reporting period.

Asset and safety protection

Barwon Coast continued its program of asset and safety protection particularly in the following areas:

- Compliance with planning, building and other regulatory requirements in construction activities
- Essential safety services in public buildings (including Barwon Coast managed leases)
- 7 playgrounds (public and within caravan parks)
- Fire services in caravan parks
- Tree inspections
- Monthly access reports in coastal reserves.



3,331 cubic meters of
rubbish was removed from the
reserves and caravan parks.

23% of this
was sent for
recycling.

Above: Lawn Mowing at Ocean Grove Main Beach

Infrastructure and facility upgrades

During this reporting period Barwon Coast, in consultation with a range of stakeholders, undertook planning for or delivered a number of community- based infrastructure and facility upgrades which included:

Ocean Grove Playspace – Kurrak Playground –

Construction of the new playspace was undertaken during the second half of 2021. The playground celebrates the Wadawurrung culture and seasons.

Ocean Grove Main Beach East terraces and accessible ramp

During the reporting period earthworks were completed to develop a grass terraced area alongside the existing terraces. Procurement was also finalised for the new accessible pedestrian ramp with works completed in February 2022.

Ocean Grove Main Beach toilet block – Due to impacts from the natural environment, the existing toilet block required significant maintenance. Works commenced during the 21/22 reporting period and were completed in August 2022. The work comprised sand blasting and repainting all steelwork, a new roof covering, repainting throughout, new epoxy flooring, modifying the accessible toilet doors and upgrades to internal fittings.

Barwon Estuary Heritage Centre maintenance – The heritage centre required significant maintenance due to the presence of asbestos and rotten weatherboards requiring replacement. Work was completed in July 2022.

Toilet Block TB6C Riverview Caravan Park – During the current reporting period, Toilet Block TB6C was demolished and replaced with a relocatable building. The building was placed on site and work around the site should be completed shortly.



Above: The new East Terraces at Ocean Grove Main Beach

Toilet Block TB5, Barwon Heads Caravan Park – Design drawings and tender documents were completed during the reporting period for a redevelopment of toilet block TB5. Construction work is now underway.



Above: Toilet Block TB6C Riverview Family Caravan Park

Cuttlefish Cottage – accessible facilities. Cuttlefish Cottage was extended to include an accessible bathroom and provide new accessible features such as widening certain internal doors, a new access ramp and European-style laundry to provide better access for people with a disability.



Above: Interior, Cuttlefish Cottage at Barwon Heads Caravan Park

ACCOMMODATION

Barwon Coast is the largest accommodation provider on the Southern Bellarine. We manage three caravan parks and a seasonal campground, which offer a range of accommodation options for visitors to the region, tourists and families. Collectively, the parks generate the majority of Barwon Coast's revenue; enabling the broader management obligations of care and protection of the coastal reserves.

Throughout the year the caravan park management software system was upgraded and integrated to enable visibility and operability of each location from any location. This was timely as Barwon Coast took on the management and operation of the Breamlea Caravan Park in April 2022. Upgrading these systems has encouraged consistent operating methods and resource efficiencies across the parks. Additionally, all parks now offer online booking which meets with the general consumer expectation for accommodation and related services and improves the guest experience.

The Accommodation Services Precinct Master Plan remains in development and we expect it will be completed in the first half of 2023. Planning consultants were engaged to help guide the mix of accommodation options and spatial representation to best support our coastal management responsibilities. Barwon Coast's aim is to have communications and engagement information for campers, caravan park users and the general community available over summer 22/23.

A customer survey was distributed to all summer guests in the Barwon Heads and Riverview Family caravan parks as well as the Riverside Campground in January 2021.

The top 5 activities that customers undertook while staying at the various caravan parks

- ★ Relaxing in the Park
- ★ Swimming/Surfing/Playing at the Beach
- ★ Swimming/Kayaking/Playing in the River
- ★ Eating out at local cafes/restaurants
- ★ Using Walking Trails

The aim of the survey was to better understand who the customers are, how they experience the caravan parks and their priorities for improvements to the caravan parks. 841 responses were received representing 2540 visitors, with the age group most highly represented (35.8%) being visitors aged between 45 and 64 years old. This feedback will be used to guide the further development of the Accommodation Services Precinct Masterplan in FY 22-23.

RIVERVIEW FAMILY CARAVAN PARK

2021 / 2022	Accommodation	Campsites	TMP Sites	Other	Total
Number	7	119	379	NA	505
Occupancy	49%	38%	98%	NA	84%
Revenue	\$195,800	\$730,500	\$1,817,300	\$148,402	\$2,892,001

The Riverview Family Caravan Park in Ocean Grove sits between the ocean and the river. The park is well grassed, flat and has generous powered campsites. The Riverview Park has the largest concentration of Twelve Month Permit (TMP) sites – this group contribute heavily to the vibrancy and atmosphere of the park during holidays.

The Riverview Park is well treed and this year our operations staff have been focussing on more native ground planting to reduce maintenance time and potential damage to established trees.

The design and construction of toilet block 6C occurred offsite, for installation at the park in Q1 FY23. This new amenity block replaces ageing facilities and modernises the built environment while providing all abilities shared



facilities. Funding of \$200,000 to support the construction of the toilet block came from the DELWP Victorian Great Outdoors Funding Round 2019/20

BARWON HEADS CARAVAN PARK

2021 / 2022	Accommodation	Campsites	TMP Sites	Other	Total
Number	21	255	161	NA	437
Occupancy	74%	43%	98%	NA	68%
Revenue	\$948,600	\$1,515,300	\$789,400	\$206,221	\$3,459,521

Barwon Heads is located where the river meets the sea. The caravan park has the most diverse mix of holiday options and the built accommodation is popular year-round, recording an annual occupancy of 74%.

Throughout this reporting period, Cuttlefish Cottage was the beneficiary of further refurbishment and modifications to suit guests of all abilities. The three-bedroom cottage is unique within the park environment and is immediately appealing to families; within four weeks of opening the cottage was holding a 48% forecast occupancy for the remainder of the financial year.

Refurbishment work has begun on toilet block 5 and will be complete by the 2022/23 summer season. Park guests will benefit from an additional family bathroom and all abilities access to the same. Funding of \$100,000 to support the construction of the toilet block came from the DELWP Victorian Great Outdoors Funding Round 2021/22



Above: Barwon Heads Caravan Park looking towards the bluff

RIVERSIDE CAMPGROUND (seasonal)

2021 / 2022	Campsites
Number	232
Occupancy	84%
Revenue	\$397,242

Located between the ocean and the river on the Ocean Grove spit the Riverside campground operates seasonally during the Summer holidays, Labour Day weekend and the Easter holiday period. The Riverside Campground offers an authentic unpowered camping experience and one where family and friends reconnect each year. Modestly priced campsites enable holiday makers to experience the very best of the Barwon Coast.

BREAMLEA CARAVAN PARK

Apr-Jun 2022	Accommodation	Campsites	TMP Sites	Other	Total
Number	3	79	64	NA	146
Occupancy	34%	8%	98%	NA	48%
Revenue	\$11,340	\$26,700	\$72,170	\$5,638	\$115,838

The hamlet of Breamlea is one of the most secluded and unique destinations on the southern Bellarine. With a permanent population of less than 200 residents, Breamlea has a rich history and is an area of considerable cultural significance.

In April 2022 Barwon Coast assumed the management and operation of the Breamlea Caravan Park from the City of Greater Geelong, and in doing so broadened its overall camping and accommodation offer. The park sits comfortably behind the Buckley's Bay sand dunes and has direct beach access tracks. The patrolled beach at the Bancoora Surf Life Saving Club is a short walk from the park.

COMMUNICATIONS AND COMMUNITY ENGAGEMENT

#WeCareForTheCoast

We work closely with the Traditional Owners – the Wadawurrung People – local volunteer community groups, partner organisations, local communities, campers and visitors to care for the coast.

Our communications and community engagement work at Barwon Coast involves communications, community engagement, volunteer support, caravan park marketing and media initiatives. We have a Communications and Community Engagement team that provides support and expertise across the organisation, in particular to our Caravan Parks, Education and Coastal Ranger teams.

ENGAGEMENT

At Barwon Coast we respect the Wadawurrung Traditional Owners' ongoing and enduring connection to the marine and coastal environment of the lands we manage. Our engagement with the Wadawurrung People is a partnership to integrate caring for Country knowledge and practices into strategy, planning and management of the coastal reserves.

During the reporting period Barwon Coast progressed several projects where community and stakeholder engagement is integral to project outcomes. Highlights included:

- A series of 'Meet Your New Coastal Managers' community drop-in sessions at Breamlea were held to provide information on Barwon Coast in March and April. Over 100 people in total attended the sessions including Breamlea Caravan Park campers, local community group representatives and Breamlea residents.
- A community event offering free dog training to celebrate and launch Barwon Coast dog training videos.
- A detailed engagement program was undertaken for the business planning element of the Accommodation Services Precinct Masterplan development. This included a survey sent to all summer customers for the Barwon Heads and Riverview Family Caravan Parks and Riverside campground. 841 responses were received representing 2,540 visitors to the caravan parks. Facilitated workshops were also held with a large variety of stakeholders.
- A community feedback survey on the first year of a two-year trial of a dog-prohibited area at Ocean Grove Main Beach. This was a partnership with the City of Greater Geelong. 1139 responses + 1 submission were received through the engagement process. This information will be fed into a decision-making process after year two of the trial in the next reporting period.



Above: General Manager – Operations Paul Gangell meets with Susan Howells from the Breamlea Community Garden at a 'Meet Your New Coastal Managers' event at Breamlea.

COMMUNICATIONS

Communications work included the management of Barwon Coast's website as well as the websites for the three caravan park brands, eight social media channels, community and stakeholder consultation activities, community newsletters, caravan park marketing campaigns, media and issues management, internal communications, signage, and branding and design. New websites were developed for the Barwon Heads Caravan Park and the Breamlea Caravan Park. A new Barwon Coast website was also developed for launch in the next reporting period.

Communications Snapshot

12,000+

followers on Facebook,
Twitter, LinkedIn and
Instagram accounts.

2 new websites

developed: the Barwon Heads
and Breamlea Caravan Park
websites.

5,000+

summer camper
newsletters distributed.

Initiated a caravan park **digital marketing campaign** for shoulder & off-peak seasons.

Launched a quarterly
Barwon Coast community
e-Newsletter to
500+ subscribers.

Monthly Barwon Coast
updates placed in
3 local newspapers.

365 days a year
customer service provided
in three caravan parks.



COMMUNICATIONS AND COMMUNITY ENGAGEMENT

continued...

VOLUNTEER SUPPORT

Barwon Coast recognises and values the work of local volunteer organisations dedicated to caring for our coastline. These include:

Ocean Grove Coastcare

Ocean Grove Coastcare conducted 12 community activities and delivered one community project, with

over 120 volunteers contributing in excess of 300 on-ground hours. These consisted of eight weeding sessions, Clean Up Australia Day, National Tree Day, a stall at Star of the Sea Earthfest and trialling a cigarette butt bin project across the Barwon coastline. The clean-up day saw the removal of 13 bags of recycling, 6 bags of rubbish and 10 face masks.



Above: Volunteers at OGCC National Tree day 2022

Friends of the Lobster Pot

The Barwon Estuary Heritage Centre redevelopment is a joint project of Friends of the Lobster Pot and Barwon Coast. Phase one of the project identified the scope of works and provided training and input from volunteers. The Friends attended professional museum cataloguing training to prepare them for further involvement in the project.

Friends of the Bluff

Friends of the Bluff have been exceptionally busy working on a new website called *Friends of the Bluff Re-imagined*. www.barwonbluff.com.au

Barwon EstuaryWatch

Barwon Coast supported the Barwon EstuaryWatch group by providing a hub for volunteers to meet, calibrate equipment and store water quality testing kits. The Barwon EstuaryWatch, Barwon Estuary Water Quality Monitoring Program (BEMP2) and Thompson EstuaryWatch groups have been active in monitoring environmental and recreational water quality, which will help inform waterway management.



Above: Barwon EstuaryWatch Group Volunteers

COMMUNITY PROJECTS SUPPORTED BY BARWON COAST

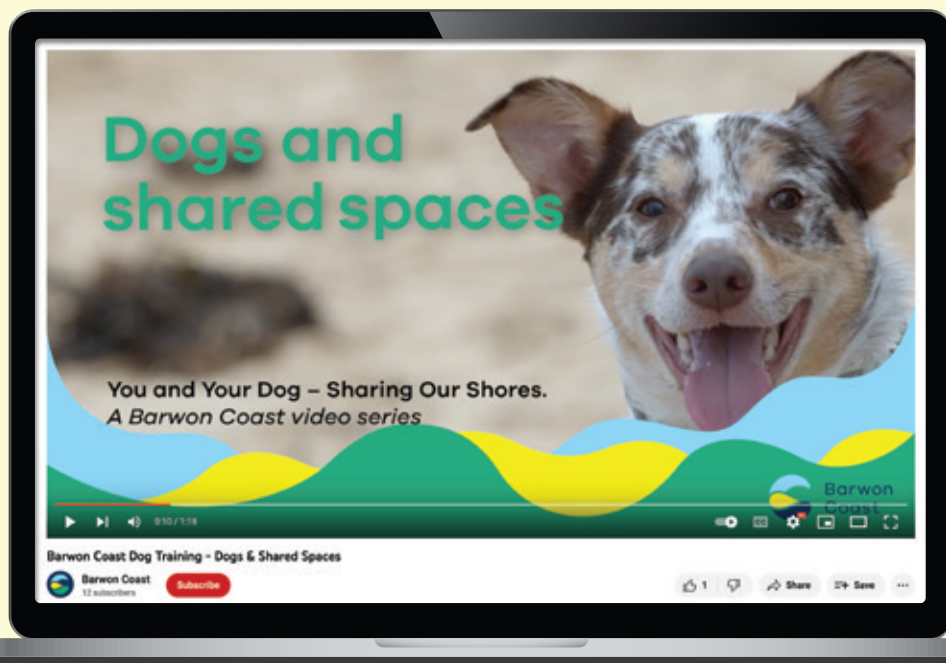
- Provided financial support and development input to the Bellarine Catchment Network community trailer.
- Supported the City Weather Together project through the installation of a weather station at the Barwon Heads Caravan Park.
- Supported the Ocean Grove Cubs to conduct a litter clean up at 18W Ocean Grove Spit.
- Supported three students from Kardinia International College to conduct litter clean ups as part of their Duke of Edinburgh award nomination.
- Supported the Geelong Nature Forum with educational products.
- Supported the Tribe Ramsar Knowledge Project for implementation in FY 23/24.

EDUCATION

Barwon Coast delivers a wide range of free educational activities that are flexible and cater to all age groups and levels of environmental understanding. This year 420 students from 12 schools took part in classroom and field-based hands-on activities. Many of these groups were supported by our Coastal Rangers.

Program highlights:

- GenU participants were engaged at a local arts school to learn about local wildlife prior to participants painting their chosen animal.
- We held a stall at Ocean Grove's Star of The Sea Primary School's Earthfest
- Six short training videos were produced to assist community members in better understanding how to use the beach with their dog. www.barwoncoast.com.au/resources/



One of six educational videos developed to increase community understanding of the skills needed to safely and respectfully use the beach for dog walking.

COMMERCIAL LEASES AND LICENCES

Under the *Crown Land (Reserves) Act 1978* Barwon Coast manages leases and licences on the Crown land reserves it manages.

COMMERCIAL HOSPITALITY LEASES

Barwon Coast has two significant commercial hospitality leases: the iconic At The Heads Restaurant and Bar (next to the public jetty at Barwon Heads), and The Dunes Restaurant and Kiosk within the surf beach complex at Ocean Grove Main Beach.

SPORTING CLUB LEASES

- Barwon Heads Football and Netball Club hold a licence for the seasonal use of the multi-purpose facility (MPF), the oval, netball courts and some car park areas within Barwon Heads Caravan Park. It also holds a lease for specific areas of the MPF.
- Ocean Grove Surf Life Saving Club hold a licence for their clubrooms in the Surf Beach Complex at Ocean Grove Main Beach.
- Barwon Heads 13th Beach Surf Life Saving Club holds a lease for their club-house at Thirteenth Beach and patrol tower and also a licence for the areas surrounding both buildings.

- Barwon Heads Sailing Association leases storeroom space in the Ozone Latrine building on Flinders Parade, Barwon Heads.
- Barwon Heads Golf Club leases a small parcel of coastal land at its 4th tee.

TOUR OPERATOR LICENSEES

- **12 Water Based Activity Licences** operating from the beaches and river.
- **11 Activity Providers Licences** operating on our coastal reserves.

Due to the impact of COVID-19, our licensees and lessors were forced to abandon or significantly curtail their operations. Barwon Coast assisted where possible by negotiating rent relief for the main lessors in line with government directions.

LOCAL PORT OF BARWON HEADS



We manage the Local Port of Barwon Heads and seek to ensure safe, enjoyable and accessible boating for all.

Barwon Coast have a five-year management agreement with Transport Safety Victoria to oversee management of the Local Port of Barwon Heads. The Committee's CEO is the designated Port Manager, with daily operation overseen by delegated staff. The Local Port of Barwon Heads operations include responsibilities for two jetties, navigation aids and moorings.

Barwon Coast fulfils the role of Waterway Manager as appointed by Maritime Safety Victoria (MSV). We engage with MSV officers and Water Police over the peak summer period to uphold waterway safety, and oversee approved swing moorings in the Barwon River. The maintenance of lit navigational aids remains a focus of Local Port operations,

including ensuring the aids meet MSV standards in order to protect mariner safety. During the reporting period Barwon Coast co-ordinated jetty head deck and pile works. Barwon Coast also upgraded river channel navigational aids, supported by the Boating Safety and Facility Program grant.

6 moorings **2** tide gauges
2 jettys **24** navigational aids

FINANCIAL STATEMENTS

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COMMITTEE'S REPORT

Your committee members submit the financial report of Barwon Coast Committee of Management Inc. for the financial year ended 30 June 2022.

COMMITTEE MEMBERS

The names of committee members throughout the year are:

Phil Emery	Shelly Fanning
Sandra Gatehouse	Peter Farrell
Meredith Blackstock	Fiona Murray
Ben Carter	Peter Rankin

PRINCIPAL ACTIVITIES

Barwon Coast Committee of Management Inc. ("Barwon Coast") was declared a corporation under section 14(2) of the *Victorian Crown Land (Reserves) Act 1978* from 1 July 1995. The registered office and principal place of operations is located at Barwon Heads, Victoria 3227. The principal activities of Barwon Coast during the financial year were predominately the maintenance of coastal Crown land foreshore reserves, the provision of camping and accommodation within those reserves, the management of leases and licences within the reserves and management of the Local Port of Barwon Heads.

Barwon Coast is responsible for the management of Crown land across Collendina, Ocean Grove, Barwon Heads, 13th Beach, Bancoora and Breamlea.

SIGNIFICANT CHANGES

None

OPERATING RESULT

	2022	2021
The net profit of Barwon Coast for the year:	1,421,448	1,201,617

AUDITOR'S INDEPENDENCE DECLARATION

The lead auditor's independence declaration for the year ended 30 June 2022 has been received and can be found on page 49 of the financial report.

This committee's report is signed in accordance with a resolution of the Committee of Management.



Sandra Gatehouse
Chair of the Committee

Dated this 18th day of October 2022



Peter Farrell
Audit Sub-Committee Chair

COMPREHENSIVE INCOME STATEMENT

	Note	2022 \$	2021 \$
REVENUE			
Revenue from Operating Activities	2	8,734,809	6,792,337
Grants for Operating Activities	2	205,310	1,241,053
Grants for Capital Development	2	398,000	–
		9,338,119	8,033,390
EXPENDITURE			
Expenditure from Operating Activities	3	6,874,849	5,858,267
Depreciation	3	1,041,822	973,506
		7,916,671	6,831,773
SURPLUS FROM CONTINUING OPERATIONS		1,421,448	1,201,617
Other Comprehensive Income			
Item not reclassified subsequently to profit or loss:			
Net gain on revaluation of buildings		–	–
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		1,421,448	1,201,617
TOTAL COMPREHENSIVE INCOME ATTRIBUTABLE TO THE ENTITY		1,421,448	1,201,617

The accompanying notes form an integral part of these financial statements.

STATEMENT OF FINANCIAL POSITION

	Note	2022 \$	2021 \$
CURRENT ASSETS			
Cash and Cash Equivalents	4	5,914,345	5,998,500
Trade and Other Receivables	5	278,210	129,560
Inventories	6	13,600	4,403
TOTAL CURRENT ASSETS		6,206,155	6,132,463
NON-CURRENT ASSETS			
Property, Plant and Equipment	7	22,743,763	20,996,484
TOTAL NON-CURRENT ASSETS		22,743,763	20,996,484
TOTAL ASSETS		28,949,918	27,128,947
CURRENT LIABILITIES			
Trade and other payables	8	3,102,295	2,622,186
Deferred income	9	879,103	937,616
Employee entitlements	10	686,961	684,653
TOTAL CURRENT LIABILITIES		4,668,359	4,244,455
NON-CURRENT LIABILITIES			
Employee entitlements	10	42,606	66,987
TOTAL NON-CURRENT LIABILITIES		42,606	66,987
TOTAL LIABILITIES		4,710,965	4,311,442
NET ASSETS		24,238,953	22,817,505
EQUITY			
Retained surplus		22,236,259	20,814,811
Asset revaluation reserve	1(m)	2,002,694	2,002,694
TOTAL EQUITY		24,238,953	22,817,505

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CHANGES IN EQUITY

	NOTE	Retained Earnings \$	Asset Revaluation Reserve \$	Total
Balance at 1 July 2020		19,613,194	2,002,694	21,615,888
Surplus for year		1,201,617	–	1,201,617
Other comprehensive income for the year		–	–	–
Balance at 30 June 2021		20,814,811	2,002,694	22,817,505
Balance at 1 July 2021		20,814,811	2,002,694	22,817,505
Surplus for year		1,421,448	–	1,421,448
Other comprehensive income for the year		–	–	–
Balance at 30 June 2022		22,236,259	2,002,694	24,238,953

STATEMENT OF CASH FLOWS

	Note	2022 \$	2021 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from Site Fees, Leases and Other		8,794,847	9,196,144
Payments to Suppliers and Employees		(7,387,891)	(6,014,063)
GST Received from the ATO		351,819	286,397
GST Paid to the ATO		(613,594)	(641,591)
Interest Received		5,597	7,499
Net Cash Inflows from Operating Activities	11(b)	1,150,778	2,834,387
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts from Capital Grants		196,116	45,000
Payment for Property, Plant and Equipment		(1,431,049)	(422,379)
Proceeds on Sale of Property, Plant and Equipment		–	–
Net Cash Outflows used in Investing Activities		(1,234,933)	(377,379)
NET INCREASE/(DECREASE) IN CASH HELD		(84,155)	2,457,007
Net increase/(decrease) in cash held		(84,155)	2,457,007
Cash at the Beginning of the Year		5,998,500	3,541,493
Cash at the End of the Year	4,11(a)	5,914,345	5,998,500

The accompanying notes form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Barwon Coast Committee of Management Inc. (Barwon Coast) applies Australian Accounting Standards, the presentation requirements in those Standards as modified by AASB 1060 and the disclosure requirements in AASB 1060.

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Simplified Disclosures for For-Profit and Not-for-Profit Tier 2 Entities of the Australian Accounting Standards Board (AASB). The entity is not-for-profit for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

All amounts are reported in Australian Dollars (AUD), rounded to the nearest whole dollar.

The financial statements were authorised for issue on 18th October 2022 by the entity's Committee of Management.

ACCOUNTING POLICIES

Change in Accounting Policy:

There have been no material changes in accounting policies as compared to policies adopted in the prior reporting year.

a. Revenue

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers. Site fees and on site accommodation revenues are recognised in the accounting period to which they relate with deposits and receipts held as deferred income (liability) until earned.

Non-reciprocal grant revenue is recognised in profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Barwon Coast receives contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in profit or loss.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

All revenue is stated net of the amount of goods and services tax.

b. Property, Plant and Equipment

Buildings are measured at fair value. The surf life saving club buildings that are on land managed by Barwon Coast are not considered assets of Barwon Coast and are not recognised in the financial statements. Infrastructure, facilities, plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of infrastructure, facilities, plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(d) for details of impairment).

Profits and losses on disposal of fixed assets are brought to account in determining the result for the year.

Assets that have been contributed at no cost, or for nominal cost, are valued and recognised at the fair value of the asset at the date it is acquired.

Depreciation

The depreciable amount of all fixed assets, including buildings, is depreciated on a straight line basis over the asset's useful life to the entity commencing from the time the asset is held ready for use.

Work in Progress is shown at cost and is not depreciated until such time as work is completed and the asset is fit for use. When Work in Progress is complete the asset is transferred to Property, Plant and Equipment.

The depreciation rates used for each class of depreciable assets are:

<i>Class of fixed asset</i>	<i>Depreciation rate</i>
Buildings	2% – 10%
Infrastructure	1.5% – 20%
Facilities	5% – 33.3%
Office Equipment	5% – 33.3%
Motor Vehicles and Plant	12% – 20%
General Equipment	5% – 50%
Work in Progress	nil%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

c. Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the company commits itself to either purchase or sell the asset (ie trade date accounting is adopted). Financial instruments are initially measured at fair value.

Classification and Subsequent Measurement

Financial assets and liabilities at amortised cost

Financial assets and liabilities are measured at amortised cost if both of the following criteria are met:

- the assets are held to collect the contractual cash flows, and
- the assets' contractual terms give rise to cash flows that are solely payments of principal and interests.

These assets and liabilities are initially recognised at fair value plus any directly attributable transaction costs and subsequently measured at amortised cost using the effective interest method less any impairment.

Financial assets at fair value through other comprehensive income

Debt investments are measured at fair value through other comprehensive income if both of the following criteria are met and the assets are not designated as fair value through net result:

- the assets are held to achieve its objective both by collecting the contractual cash flows and by selling the financial assets, and
- the assets' contractual terms give rise to cash flows that are solely payments of principal and interests.

Financial assets at fair value through profit or loss

By default, all other financial assets that do not meet the measurement conditions of amortised cost and fair value through other comprehensive income are subsequently measured at fair value through profit or loss. The initial designation of financial instruments to measure at fair value through profit or loss is a one-time option on initial classification and is irrevocable until the financial asset is derecognised.

d. Impairment of Assets

At the end of each reporting period, the entity assesses whether there is any indication that an asset may be impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (eg in accordance with the revaluation model in AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs. Impairment testing is performed annually for goodwill and intangible assets with indefinite lives.

e. Employee Benefits

Short-Term Employee Benefits

Provision is made for the entity's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service, including wages and salaries. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The entity's obligations for short-term employee benefits such as wages and salaries are recognised as a part of current trade and other payables in the statement of financial position.

Other Long-Term Employee Benefits

The entity classifies employees' long service leave and annual leave entitlements as other long-term employee benefits as they are not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Provision is made for the company's obligation for other long-term employee benefits, which are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee

departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Upon the remeasurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in profit or loss classified under employee benefits expense.

The entity's obligations for long-term employee benefits are presented as non-current liabilities in its statement of financial position, except where the entity does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current liabilities.

Retirement Benefit Obligations

Defined contribution superannuation benefits

All employees of the entity receive defined contribution superannuation entitlements, for which the entity pays the fixed superannuation guarantee contribution (for FY22 this was 10.0% of the employee's average ordinary salary) to the employee's superannuation fund of choice. All contributions in respect of employees' defined contribution entitlements are recognised as an expense when they become payable. The entity's obligation with respect to employees' defined contribution entitlements is limited to its obligation for any unpaid superannuation guarantee contributions at the end of the reporting period. All obligations for unpaid superannuation guarantee contributions are measured at the (undiscounted) amounts expected to be paid when the obligation is settled and are presented as current liabilities in the entity's statement of financial position.

f. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

g. Goods and Service Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

h. Income Tax

No provision for income tax has been raised as the entity is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

i. Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

j. Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

k. Trade and Other Payables

Trade and other payables represent the liabilities for goods and services received by the company during the reporting period that remain unpaid at the end of the reporting period. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

l. Critical Accounting Estimates and Judgements

The committee members evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the organisation.

m. Asset Revaluation Reserve

The asset revaluation reserve records fair value movements on property, plant and equipment held under the revaluation model.

NOTE 2: REVENUE

	Note	2022 \$	2021 \$
REVENUE FROM CARAVAN PARKS			
Barwon Heads Caravan Park		3,459,521	3,017,663
Riverview Family Caravan Park		2,892,001	2,565,955
Riverside Campground		397,242	404,920
Breamlea Caravan Park		115,838	–
		6,864,602	5,988,538
OTHER INCOME			
Recognition of assets on takeover of Breamlea		1,358,600	–
Foreshore leases, licences and permits		411,377	588,120
Interest received on financial assets		5,597	7,499
Grants & Appropriations – operating		205,310	1,241,053
Grants – capital		398,000	–
Gain on disposal of non current asset		–	47,880
Breamlea General Store and LPO		25,917	–
Other income		68,716	160,300
		2,473,517	2,044,852
TOTAL REVENUE		9,338,119	8,033,390

NOTE 3: EXPENSES

OPERATING EXPENSES BY FUNCTION			
Barwon Heads Caravan Park operating expenses		1,594,324	1,418,135
Riverview Family Caravan Park operating expenses		1,228,908	1,095,757
Breamlea Caravan Park operating expenses		141,171	–
Breamlea General Store operating expenses		33,082	–
Breamlea Post Office operating expenses		11,546	–
Riverside Campground operating expenses		119,040	102,830
Maintenance – foreshore reserves		1,710,662	1,347,012
Administration – management/reception/provisions		1,516,181	1,401,235
Education, engagement and planning		392,609	382,857
Motor vehicles and plant expenses		8,991	9,312
Local Port of Barwon Heads Expenses		50,377	23,810
Foreshore leases, licences and permits expenses		67,410	38,634
Depreciation expense		1,041,822	973,506
Property, plant and equipment write down		548	38,685
TOTAL EXPENSES		7,916,671	6,831,773

NOTE 4: CASH AND CASH EQUIVALENTS

	2022 \$	2021 \$
Cash at bank	5,909,920	5,996,800
Cash on hand	4,425	1,700
TOTAL CASH & CASH EQUIVALENTS	5,914,345	5,998,500

NOTE 5: TRADE AND OTHER RECEIVABLES

CURRENT		
Trade debtors	92,292	57,224
Grants receivable	88,168	–
Prepaid expenses	97,750	72,336
	278,210	129,560

NOTE 6: INVENTORIES

Opening Inventory	4,403	6,658
Purchases	20,929	–
Cost of sales	(11,732)	(2,255)
Closing balance	13,600	4,403

NOTE 7: PROPERTY, PLANT AND EQUIPMENT

	2022 \$	2021 \$
BUILDINGS		
Barwon Heads Caravan Park		
At Valuation	3,034,912	2,983,723
Less accumulated depreciation	263,659	123,569
Total	2,771,253	2,860,154
Riverview Family Caravan Park		
At Valuation	1,729,338	1,716,557
Less accumulated depreciation	164,257	79,863
Total	1,565,081	1,636,694
Accommodation On Site		
At Valuation	1,499,945	1,495,771
Less accumulated depreciation	86,208	43,007
Total	1,413,737	1,452,764
Ocean Grove Surf Beach Complex		
At Valuation	2,817,635	2,800,700
Less accumulated depreciation	117,025	58,255
Total	2,700,610	2,742,445
Coastal Reserve Buildings		
At Valuation	2,783,494	2,542,748
Less accumulated depreciation	250,835	118,887
Total	2,532,659	2,423,861
Breamlea General Store Buildings		
At Valuation	65,000	–
Less accumulated depreciation	14	–
Total	64,986	–
Breamlea Caravan Park Buildings		
At cost	607,249	–
Less accumulated depreciation	170	–
Total	607,079	–
Breamlea On-Site Accomodation		
At cost	378,846	–
Less accumulated depreciation	338	–
Total	378,508	–
BUILDINGS Total		
At Valuation	12,916,419	11,539,499
Less accumulated depreciation	882,506	423,581
Total	12,033,913	11,115,918

NOTE 7: PROPERTY, PLANT AND EQUIPMENT CONTINUED

	2022 \$	2021 \$
INFRASTRUCTURE		
Barwon Heads Caravan Park		
At cost	1,384,861	1,384,861
Less accumulated depreciation	514,118	474,058
Total	870,743	910,803
Riverview Family Caravan Park		
At cost	1,700,558	1,700,558
Less accumulated depreciation	683,064	630,490
Total	1,017,494	1,070,068
Coastal Reserve Infrastructure		
At cost	8,858,863	8,471,798
Less accumulated depreciation	2,455,990	2,209,776
Total	6,402,873	6,262,022
Breamlea Caravan Park		
At cost	145,200	–
Less accumulated depreciation	11	–
Total	145,189	–
INFRASTRUCTURE TOTAL		
At cost	12,089,482	11,557,217
Less accumulated depreciation	3,653,183	3,314,324
Total	8,436,299	8,242,893
FACILITIES		
Barwon Heads Caravan Park		
At cost	326,855	303,525
Less accumulated depreciation	201,582	171,476
Total	125,273	132,049
Riverview Family Caravan Park		
At cost	428,383	428,383
Less accumulated depreciation	252,420	228,911
Total	175,963	199,472
Coastal Reserve Facilities		
At cost	1,284,178	907,525
Less accumulated depreciation	556,196	482,338
Total	727,982	425,187
FACILITIES TOTAL		
At cost	2,039,416	1,639,433
Less accumulated depreciation	1,010,198	882,725
Total	1,029,218	756,708

NOTE 7: PROPERTY, PLANT AND EQUIPMENT CONTINUED

	2022 \$	2021 \$
OFFICE EQUIPMENT		
At cost	215,767	171,167
Less accumulated depreciation	149,862	134,019
Total	65,905	37,148
MOTOR VEHICLES & PLANT		
At cost	792,270	767,901
Less accumulated depreciation	341,264	261,261
Total	451,006	506,640
GENERAL EQUIPMENT		
At cost	198,988	179,017
Less accumulated depreciation	111,962	91,586
Total	87,026	87,431
WORK IN PROGRESS		
At cost	640,396	249,746
Total	640,396	249,746
TOTAL PROPERTY, PLANT & EQUIPMENT		
At cost	28,892,738	26,103,980
Less accumulated depreciation	6,148,975	5,107,496
Total	22,743,763	20,996,484

NOTE 7: PROPERTY, PLANT AND EQUIPMENT CONTINUED

	Work In Progress (WIP)	BHCPa – Buildings	BHCPa – Infrastructure	BHCPa – Facilities	RFCPb – Buildings	RFCPb – Infrastructure	RFCPb – Facilities	Accomm. On Site	Ocean Grove Surf Beach Complex	BCP – Infrastructure	BCP – Accom On Site	BCP – Buildings
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at beginning of the year	249,746	2,860,154	910,803	132,049	1,636,694	1,070,068	199,472	1,452,764	2,742,445	–	–	–
Transfers from Work in Progress	(63,752)	–	–	–	–	–	–	–	–	–	–	–
Additions at cost	454,402	51,189	–	23,330	12,781	–	–	4,175	16,935	–	2,946	8,949
Revaluations	–	–	–	–	–	–	–	–	–	–	–	–
Breamlea takeover assets	–	–	–	–	–	–	–	–	–	145,200	375,900	598,300
Impairments	–	–	–	–	–	–	–	–	–	–	–	–
Disposals	–	–	–	–	–	–	–	–	–	–	–	–
Depreciation expense	–	(140,090)	(40,060)	(30,106)	(84,394)	(52,575)	(23,510)	(43,202)	(58,771)	(11)	(338)	(170)
Carrying amount at the end of the year	640,396	2,771,253	870,743	125,273	1,565,080	1,017,493	175,962	1,413,737	2,700,609	145,189	378,508	607,079

	Breamlea Gen Store – Buildings	Coastal Reserve Buildings	Coastal Reserve Infrastructure	Coastal Reserve Facilities	General Equipment	Office Equipment	Vehicle Attachments	Motor Vehicles and Plant	Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at beginning of the year	–	2,423,861	6,262,022	425,187	87,431	37,148	21,038	485,602	20,996,484
Transfers from Work in Progress	–	–	48,619	15,133	–	–	–	–	0
Additions at cost	–	66,546	338,446	361,520	19,971	44,940	–	24,374	1,430,502
Revaluations	–	–	–	–	–	–	–	–	–
Breamlea takeover assets	65,000	174,200	–	–	–	–	–	–	1,358,600
Impairments	–	–	–	–	–	–	–	–	–
Disposals	–	–	–	–	–	–	–	–	–
Depreciation expense	(14)	(131,947)	(246,214)	(73,858)	(20,374)	(16,185)	(3,127)	(76,876)	(1,041,823)
Carrying amount at the end of the year	64,986	2,532,659	6,402,873	727,981	87,028	65,904	17,911	433,100	22,743,763

NOTE 8: TRADE AND OTHER PAYABLES

	2022 \$	2021 \$
Trade creditors	469,971	256,699
Accrued charges	162,389	116,939
Caravan parks booking fees in advance	2,435,660	2,248,548
Wages Clearing	34,808	–
Other	(533)	–
TOTAL TRADE AND OTHER PAYABLES	3,102,295	2,622,186

NOTE 9: DEFERRED INCOME

Grants in Advance	879,103	937,616
TOTAL DEFERRED INCOME	879,103	937,616

NOTE 10: PROVISIONS

CURRENT		
Employee entitlements – Rostered Days Off	70,745	27,901
Employee entitlements – Annual Leave	277,700	234,791
Employee entitlements – Long Service Leave	338,516	421,961
TOTAL CURRENT PROVISIONS	686,961	684,653
NON-CURRENT		
Employee entitlements – Long Service Leave	42,606	66,987
TOTAL NON-CURRENT PROVISIONS	42,606	66,987
TOTAL PROVISIONS	729,567	751,640

MOVEMENT IN EMPLOYEE BENEFITS		
Analysis of total provisions:		
Opening balance at 1 July	751,640	709,844
Additional provisions raised during the year	286,888	306,592
Amounts used	(308,961)	(264,796)
Balance at 30 June	729,567	751,640

NOTE 10: PROVISIONS CONTINUED

Provision for Employee Benefits

Provision for employee benefits represents amounts accrued for rostered days off, annual leave and long service leave.

The current portion for this provision includes the total amount accrued for rostered days off, annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, the company does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the company does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement.

The non-current portion for this provision includes amounts accrued for long service leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service.

In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based upon historical data. The measurement and recognition criteria for employee benefits have been discussed in Note 1(e).

NOTE 11: CASH FLOW INFORMATION

a. Reconciliation of cash

For the purposes of the statement of cash flows, the entity considers cash to include cash on hand, in banks and bank overdrafts. Cash at the end of the reporting period as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

	2022 \$	2021 \$
Cash at Bank	5,909,920	5,996,800
Cash on hand	4,425	1,700
	5,914,345	5,998,500

(b) Reconciliation of net cash used in operating activities to operating result

	2022 \$	2021 \$
Reclassification		
Operating profit/(loss)	1,421,448	1,201,617
Less gain on bargain purchase – Breamlea	(1,358,600)	–
Property, plant and equipment write down	548	38,685
Loss (gain) on disposal of property, plant and equipment	–	(47,880)
Depreciation	1,041,822	973,506
(Increase)/decrease in receivables	(148,650)	65,994
Increase/(decrease) in payables	283,993	489,414
(Increase)/decrease in inventory	(9,197)	2,255
Increase/(decrease) in deferred income	(58,513)	69,000
Increase/(decrease) in provisions	(22,073)	41,796
Net cash provided by operating activities	1,150,778	2,834,387

NOTE 12: RELATED PARTIES

The Committee of Management members are the only related parties.

During the year there were no financial transactions with related parties except for a small remuneration paid for the performance of their duties.

NOTE 13: KEY MANAGEMENT PERSONNEL COMPENSATION

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity is considered key management personnel. The totals of remuneration paid to key management personnel of the company during the year are as follows:

	2022 \$	2021 \$
Key Management Personnel Compensation	463,241	456,258

NOTE 14: REMUNERATION OF AUDITOR

	2022 \$	2021 \$
Davidsons Assurance Services Pty Ltd		
Audit of the Financial Statements	11,000	10,500

NOTE 15: CONTINGENT LIABILITIES AND COMMITMENTS

At the financial year end, Barwon Coast had a commitment to pay \$113,016.36 upon the completion of a construction project in relation to the Toilet Block 6 at Riverview Family Caravan Park. (2021:nil)

NOTE 16: OPERATING LEASE RECEIVABLES

Barwon Coast is the owner of various assets that are leased out. These include hospitality venues, part of a golf course, Surf Life Saving Clubs and sports clubs. These leases and licences have been classified as operating leases, because they do not transfer substantially all of the risks and rewards incidental to the ownership of the assets. The average term of operating leases is 21 years.

The following table sets out a maturity analysis of lease payments, showing the undiscounted lease payments to be received after the reporting date.

	2022 \$	2021 \$
Amounts receivable under operating leases		
Not later than one year	500,320	485,748
Later than one year and not later than five years	2,155,949	2,093,154
Later than five years	9,500,949	10,064,064

NOTE 17: COVID-19

COVID-19 caused a global pandemic, which impacted Australia from March 2020. Government restrictions were imposed to assist in stopping the spread of the disease. After winter and spring 2021 were impacted by restrictions to travel, our summer peak visitor season coincided with reduced Covid restrictions, enabling a reasonably strong operating revenue result for the year. At the time of writing this report, the majority of the Australian population have received multiple COVID-19 vaccinations and no significant Government restrictions are in place.

Barwon Coast's role in maintaining parks and the coastline of Barwon Heads and Ocean Grove has meant that close to normal operating expenditure has remained.

As a government entity during this crisis, Barwon Coast has been supported significantly by the Victorian State Government, and in turn is now required to follow the Victorian Public Sector policies. Additionally, a memorandum of understanding is in place which details Barwon Coast's obligations for receiving Victorian State Government support.

Due to the ongoing uncertainty, capital expenditure was slowed during the first half of the financial year but returned to more normal levels in the second half of the year reflecting the easing of restrictions and improved trade. The previous deferment of projects enabled Barwon Coast to remain in a strong cash position at the end of the reporting period. These funds will be utilised to fulfil Barwon Coast's commitments under the Coastal and Marine Management Plan 2020-2025 which includes significant investment across Barwon Coast's various Crown land reserves.

NOTE 18: EVENTS AFTER THE REPORTING PERIOD

None noted.

COMMITTEE MEMBERS' DECLARATION

In accordance with a resolution of Barwon Coast Committee of Management Inc. the Committee members of the entity declare that:

1. The financial statements and notes, as set out on pages 32 to 48:
 - a comply with Australian Accounting Standards – Simplified Disclosure Standard; and
 - b give a true and fair view of the financial position of the entity as at 30 June 2022 and of its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Barwon Coast will be able to pay its debts as and when they fall due.

For and on behalf of the Committee:



Peter Farrell
Audit Sub-Committee Chair

Dated this 18th day of October 2022

**AUDITOR INDEPENDENCE DECLARATION TO THE MEMBERS OF
BARWON COAST COMMITTEE OF MANAGEMENT INC**

As lead auditor of Barwon Coast Committee of Management Inc for the year ended 30 June 2022, I declare that, to the best of my knowledge and belief, there have been:

- a) No contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- b) No contraventions of any applicable code of professional conduct in relation to the audit.



Stephen Kirtley
Director

Dated this 18th day of October, 2022

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**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF BARWON COAST COMMITTEE OF MANAGEMENT INC**

Opinion

We have audited the financial report of Barwon Coast Committee of Management Inc. (the association), which comprises the statement of financial position as at 30 June 2022, and the comprehensive income statement, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the committee members' declaration.

In our opinion, the accompanying financial report of the association is prepared, in all material respects, in accordance with the Crown Lands (Reserves) Act 1978, including:

- (i) Giving a true and fair view of the association's financial position as at 30 June 2022 and of its performance for the year then ended; and
- (ii) That the financial records kept by the association are such as to enable financial statements to be prepared in accordance with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The committee is responsible for the other information. The other information comprises the information included in the association's annual report for the year ended 30 June 2022, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Committee for the Financial Report

The committee is responsible for the preparation of the financial report in accordance with the Crown Lands (Reserves) Act 1978, and for such internal control as the committee determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

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In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

The committee is responsible for overseeing the association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

Stephen Kirtley
Director

Dated this 09th day of November, 2022

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